



COMPENSATION

ePay Instructions for Former Employees

Former employees who had access to ePay while employed with Boise Cascade will continue to have access to ePay through **www.bc.com** until December 31 of the year following the end of their Boise Cascade employment.

ePay is Boise Cascade's online payroll management tool that enables former employees to:

- View and print pay advices
- View compensation history back to 1999
- View and print annual W-2 forms for the recent years worked at Boise Cascade
- Request printed copies of W-2 forms for prior years not displayed online

Accessing ePay

Go to **www.bc.com** and choose **About Boise Cascade** from the top navigation. Then select **For Employees**, then **Pay**, and then **ePay**.

www.bc.com > About Boise Cascade > For Employees > Pay > ePay

Logging in to ePay

1. When you click on the link to log in to ePay, a **Security Alert** may appear. This is a secure connection, so click on **Yes** or **Okay**.
2. Log in to the Oracle PeopleSoft Enterprise system using your Boise Cascade **network user ID in all capital letters** (the same user ID you used while you were a Boise Cascade employee).
3. The Boise Cascade **network password** you used while you were a Boise Cascade employee is no longer active and will not grant you access to your pay advice. You need to use a **new ePay password** by following the instructions below:
 - Using all capital letters, type in the first letter of your first name, followed by the first two letters of your last name and then add the last four digits of your Social Security number.
 - Example: Joe Smith, SS# 123-456-7890, would use the following password – JSM7890
 - If you are unable to log in using the new password, contact Boise HR Services at 800 237 3459 or HR_Services@BoiseInc.com.

If you have question about ePay,
contact Boise HR Services at 800 237 3459 or HR_Services@BoiseInc.com.