



Trademark License Agreement

This form is for outside contractors preparing materials for Boise Cascade, for customers and suppliers with whom Boise Cascade has a business relationship and for third parties who wish to use Boise Cascade trademarks for any reason ("Requestor").

Instructions

for

Trademark License Agreement

1. Section 1.0 – Review instructions then go to page three. Mark the checkboxes on Exhibit A for any trademarks (i.e., BC FRAMER, BC COLUMN, etc.), being requested for use. Although the Boise Cascade logo provided may contain a business name lockup, our business names are not trademarks and should not be included here. For example, Boise Cascade is a trademark that would be listed, but Boise Cascade Building Materials Distribution, L.L.C. or Boise Cascade Wood Products, L.L.C. are not.
2. Section 3.3 – Include a prepared example of the proposed usage when the signed agreement is submitted.
3. Sections 7.0 – When a logo is being requested, mark the applicable check boxes to specify: logo name, format and color scheme. Also include the requested receipt date.
4. Section 8.0 – Describe the purpose and use of trademark(s) and/or logo(s) in as much detail as possible (i.e., for use on Internet site, slide presentations, brochures, and other promotional type items).
5. Section 9.0 – Provide Requestor information.
6. Section 10.0 – Select a method for submitting the Trademark License Agreement and the example from Section 3.3.
7. Section 11.0 – (Optional) Provide referral information.
8. The following documents should be provided to the Requestor.
 - a. Trademark License Agreement;
 - b. Trademark Guidelines;
 - c. Correct Usage; and
 - d. Graphic Standards

The Requestor should review the documents (a) – (d) above.

*ALL of these documents are located on the [Boise Cascade website](#) –

*Click on [Trademarks](#) at the bottom of the page to review.

9. Submit the Trademark License Agreement using the chosen method in Section 10.0.
10. The proposed trademark usage will be reviewed and the Requestor will be notified of approval via email or fax. The Requestor's completed information in Sections 8.0 and 9.0 along with a sample of proposed use, confirms the Requestor's authorization to execute the Agreement on behalf of their Organization and comply with Boise Cascade's Trademark License Agreement.
11. After the signed agreement has been received and approved the requested logo(s) will be provided to the Requestor.